

JOB POSTING

DIRECTOR OF COMMUNICATIONS

Open Date:	3/8/2017
Closing Date:	Open Until Filled
Location:	San Angelo Independent School District
Job Title:	Director of Communications
Responsibilities:	Provide leadership in the areas of district communications, public relations and parent involvement. Facilitate the orderly flow of fair and accurate information about the district to the public. Respond to requests for public information in a timely and thorough manner. Serve as the district's spokesperson and liaison with the media for the dissemination of timely information. Use print, television, and English and Spanish radio media for distribution of information. Oversee the management of the district's website and television station. Lead in the recognition of students and district employees and present at monthly meetings of the board of trustees. Supervise and evaluate the performance of the communications specialist and department secretary.
Salary Schedule:	Salary based on district salary schedule. All applicable state and local benefits apply.
Minimum Qualifications:	Bachelor and Master's Degree in related field, preferred; demonstrated verbal and written communication and interpersonal skills; strong organization skills; ability to interpret policies, procedures, and data; five years' experience in public education, communications, public relations or related field.
Application:	Interested candidates are encouraged to submit resumes via email to Matt Kimball Assistant Superintendent of Human Resources and Professional Development matt.kimball@saisd.org
Direct questions to:	Matt Kimball • matt.kimball@saisd.org • (325) 947-3838 x713 or Pattie Griffin • pattie.griffin@saisd.org • (325) 947-3838 x783

Applicants for all positions are considered without regard to race, color, gender, pregnancy, national origin, religion, age, disability, genetic information, veteran or military status, or any other legally protected status. Additionally, the district does not discriminate against an applicant who acts to oppose such discrimination or participates in the investigation of a complaint related to a discriminating employment practice.